

MINUTES
Of the Regular Board Meeting conducted on July 20, 2020

Take notice that a Regular Board Meeting of the Board of Directors of Hidalgo County Irrigation District Number Six was held at 1:00 p.m. on Monday, July 20, 2020, at the Hidalgo County Irrigation District Number Six office located at 3735 N. FM 492, Mission, Texas 78574.

- 1) The meeting was called to order by Ms. Diana Izaguirre at 1:07 p.m., July 20, 2020, at which time Ms. Izaguirre acknowledged the presence of the Elected Members of the Board of Hidalgo County Irrigation District No. Six.

Members present included:

Ms. Diana Izaguirre, President (video online) (left at 4:01 p.m.)
Mr. Santana Gutierrez, Vice-President
Dr. Roberto Zamora, Director (video online)
Mr. Oscar Arturo Garza, Director (video online)
Mr. Brandon Thompson, Secretary

Also, present included:

Dr. Antonio Uresti, General Manager, HCID#6
Mr. Rene Flores, Chief Financial Officer, HCID#6
Ms. Deborah Cordova, Attorney at Law, HCID#6 (video online)
Ms. Minnie Mueller, Assistant, HCID#6
Mr. Alex Meade, Texas Regional Bank (video online)
Ms. Cynthia Quintanilla, Texas Regional Bank (audio online)

A quorum of the members of the Hidalgo County Irrigation District No. Six being present, the meeting was duly convened. The Pledge of Allegiance followed by Invocation was presented by Mr. Brandon Thompson, HCID#6 Secretary.

- 2) Recognition of visitors and public comments.
- 3) Certification of Posting for the Board Meeting.

General Manager confirmed that the Certification of the Board Meeting was posted at the Hidalgo County Court House, HCID#6 lobby and the place convenient to the public in the bulletin board at HCID#6, 3735 N FM 492, Mission, Texas 78572 at 12:15 p.m., July 15, 2020.

- 4) Minutes - Approval of Minutes for the Regular Board Meeting of June 15, 2020.

Mr. Oscar Arturo Garza made a motion and seconded by Dr. Roberto Zamora to approve the minutes for the Regular Board Meeting of June 15, 2020.

Motion carried unanimously.

- 5) General Manager's Report:

- a) Texas Water Development Board Submission

General Manager updated Board Members of the TWDB plan submission that was submitted on a timely manner as discussed in previous board meeting. This "Region M" project requires specific planning details for the future of HCID#6.

- b) Safety and Security Plan

General Manager notified Board Members that due to the COVID 19 pandemic, process and procedures have been put in place for the safety and well-being of HCID#6 employees. Security safety measures are in practice also to protect HCID#6 premises to avoid unauthorized entries. General Manager introduced Safe Global Services system, informed them of system being able to determine if an employee has a fever while clocking in/out, also monitor anyone entering the building.

c) In House Needs Assessment Data

General Manager made aware to Board Members the crucial repairs needed to HCID#6 motor pumps, canals, laterals, gates, equipment and other water delivery systems supplied by HCID#6. He provided a break-down of options for estimated costs, timeline, resources and vendors for each item listed. It is costing the District more money to repair pumps repeatedly, versus purchasing new pumps. In addition, of HCID#6 in take channel needing maintenance to allow better water flow.

d) Maintenance Personnel Questionnaire Results

General Manager mentioned to Board Members of this questionnaire taken to have a better understanding of what HCID#6 employee personnel feel on the tools and equipment being provided by the District and what they see will improve their productivity.

e) Development of a HCID#6 Website

General Manager shared with Board Members the importance of HCID#6 developing a website. A website is now more than ever logical, safe and efficient to the public. It will attract attention, instant credibility, inexpensive, time saving and a better position to stay in control of an organization.

f) Consideration To Change Usage of Residential Home into a Staff Development Center and/or Board Room.

General Manager shared his idea with Board Members of possibly utilizing the residential home behind main office into a multiple use facility. He presented a video of possibilities and ideas. Board President suggested for General Manger to go forward with this plan.

g) Research Literature for Future Dialogue

General Manager informed Board Members of his research on the possibilities on growth for the future of HCID#6. He emphasized the importance of realigning Districts' canals in order to lessen water seepage.

h) Walker Lake Hydrilla – Eradication Project

General Manager presented a drone video for Board Members to visibly observe the Hydrilla issue on Walker Lake, also informed them of the latest attempt to lessen the problem, was applying Komeen aquatic herbicide and will be contacting Wilbur-Ellis and USDA for further recommendations.

i) Update – 2019 Audit findings

The Board of Directors moved this item into Executive Session.

6) Discuss and consider an update by Isauro Trevino of ***South Texas Grant Writing Service.***

Mr. Oscar Arturo Garza made a motion and seconded by Dr. Roberto Zamora to take no action on this item.

Motion carried unanimously.

7) Discuss and consider a request made by ***Chief Financial Officer, Rene Flores,*** Investment Officer to invest Texas Regional Bank account funds into ***Certificate of Deposit.***

Mr. Alex Meade with Texas Regional Bank notified Board Members of the Certificate of Deposits which matured July 19, 2020 and offered a 0.55% interest rate for (3) three or (6) six months. Mr. Oscar Arturo Garza made a motion and

seconded by Dr. Roberto Zamora to approve the request made by *Chief Financial Officer, Rene Flores*, Investment Officer to invest Texas Regional Bank account funds into *Certificate of Deposit* for the extension of six months.

Motion carried unanimously.

- 8) Discuss and consider the approval of a resolution authorizing *Dr. Antonio Uresti, General Manager*, as the District's representative in regard to all transactions with *Texas Regional Bank* and any other institutions the District conducts business with.

Dr. Roberto Zamora made a motion and seconded by Mr. Oscar Arturo Garza to approve resolution authorizing *Dr. Antonio Uresti, General Manager*, as the District's representative in regard to all transactions with *Texas Regional Bank* and any other institutions the District conducts business with.

Motion carried unanimously.

- 9) Discuss and consider the renewal of *Depository Contract* with *Texas Regional Bank*.

Mr. Alex Meade mentioned to Board Members, on the condition that HCID#6 renews Depository Contract with Texas Regional Bank, an annual allowance of \$500.00 (five hundred dollars) and all fees will be waived. Mr. Oscar Arturo Garza made a motion and seconded by Dr. Roberto Zamora to table this item.

The Board of Directors moved this item into executive session.

- 10) Discuss and consider declaring a *Surplus HCID#6 Equipment* and other items.

Unit #30 1995 Dodge 3500 4x4	Unit #66 Old Welder
Unit #41 Ford F-350 Crew Cab	Air Compressor
Unit #77 2009 F150 Ford Pickup	P #55 2" Water Pump
Unit #105 4" Water Pump	Unit #124 4" Water Pump
Unit #98 Generator	12" Water Pump
Unit #135 Gulf cart	Pushing Blade
(2) Floor Heaters	Unit #62 6" Water Pump
Unit # 123 6" Water Pump	Unit #126 Light Tower
Unit #125 Light Tower	Air Compressor
Mower Rhino	(2) Dog houses
Water pump motor	Unit #31A Turbo Saw
Unit #57 Ingersoll Rand Air Compressor	

Mr. Oscar Arturo Garza made a motion and seconded by Dr. Roberto Zamora to allow General Manager to declare items listed as surplus.

Motion carried unanimously.

- 11) Discuss and consider the approval of *HCID#6 COVID 19 Protocol*.

General Manager informed Board Members of all HCID#6 employees have been trained with this protocol. Mr. Oscar Arturo Garza made a motion and seconded by Mr. Santana Gutierrez to approve the *HCID#6 COVID 19 Protocol* subject to changes provided by legal counsel.

Motion carried unanimously.

- 12) Discuss and consider the approval of *HCID#6 COVID 19 Work from Home Protocol*.

General Manager informed Board Members that in the event of mandatory pandemic closure, HCID#6 office personnel can still operate remotely from home.

Three laptops and three WIFI hotspots were purchased for office staff and can now function with the same efficiency. Mr. Oscar Arturo Garza made a motion and seconded by Mr. Brandon Thompson to approve **HCID#6 COVID 19 Work from Home Protocol** contingent with minor proposed changes by legal counsel.

Motion carried unanimously.

- 13) Discuss and consider the approval of **HCID#6 Amended 2020 Employee Handbook**.

Mr. Brandon Thompson made a motion and seconded by Mr. Santana Gutierrez to table this item.

The Board of Directors moved this item into Executive Session.

- 14) Discuss and consider the approval on establishing the potential to identify a sub-station with agreement between HCID#6 and Dennis Holbrook.

Mr. Dennis Holbrook expressed his concern of theft and illegal entries on his property which is adjoined with HCID#6 property. He feels if area is fenced in and secured, it would benefit both him and HCID#6. The sub-station can be utilized by the District as well to park HCID#6 equipment versus having to drive back equipment/tractors to District's main office yard. Dr. Roberto Zamora made a motion and seconded by Mr. Oscar Arturo Garza to table this item.

The Board of Directors moved this item into Executive Session.

- 15) Discuss and consider a request made by, **Dr. Antonio Uresti, General Manager**, regarding the repairs of **River - FM Motor and District Lake - 24 Head Motor**.

General Manager presented Board Members the original, one hundred-year-old HCID#6 pump, and emphasized that it takes a very qualified person to repair such pump. He recommended Ramsa Repair Service in Laredo, Texas. Dr. Roberto Zamora made a motion and seconded by Mr. Brandon Thompson to approve the request made by, **Dr. Antonio Uresti, General Manager**, regarding the repairs of **River - FM Motor and District Lake - 24 Head Motor**.

Motion carried unanimously.

- 16) Discuss and consider HCID#6's **Second Quarter Investment Report** for 2020.

Chief Financial Officer, Rene Flores presented HCID#6 Second Quarter Investment Report to Board Members. Dr. Roberto Zamora made a motion and seconded by Mr. Santana Gutierrez to approve this item.

Motion carried unanimously.

17) EXECUTIVE SESSION:

Mr. Santana Gutierrez made a motion and seconded by Mr. Brandon Thompson to enter to closed session at 3:22 p.m.

Motion carried unanimously.

a) Discussion on audit and audit procedure.

b) Discussion regarding a request made by **Texas Land Professionals** on behalf of the **Texas Department of Transportation** for the proposed partial taking of a tract of land being a 1.221 acre (53,187 sq. ft.) parcel of land located in the Dionisio Ramirez Survey, Abstract No. 563, Porcion 78, Hidalgo County, Texas and being out of a called 9.41 acre tract conveyed to Hidalgo County Water Control and Improvement District No.6, a public corporation by the Right-of-Way Deed dated December 29, 1928 as recorded in Volume 291, Page 247 in the Hidalgo County Deed Records (H.C.D.R.), Hidalgo County, Texas (**Parcel 29**)

- c) Discussion regarding a request made by *L&G Engineering*, on behalf of the *Texas Department of Transportation*, for the proposed taking of a tract of land containing 0.0842 acre (3,669 sq. ft.) situated in Hidalgo County, Texas and being out of the Nicholas Zamora Survey, A-76, Porcion 48, Hidalgo County, Texas. (*Parcel 36*)
- d) Discussion regarding *Joe Louis Aguilar, Sr. vs HCID#6*, Cause C-1216-20-D in the 206th Judicial District Court, Hidalgo County, Texas.
- e) Discussion regarding *Martha Salinas vs. HCID#6*, EEOC Charge No. 451-2020- 01375.
- f) Discussion regarding *Normalinda Contreras vs. HCID#6*, EEOC Charge No. 451-2020-01865.

Item 9. Discuss and consider the renewal of *Depository Contract* with *Texas Regional Bank*.

Item 13. Discuss and consider the approval of *HCID#6 Amended 2020 Employee Handbook*.

Item 14. Discuss and consider the approval on establishing the potential to identify a sub-station with agreement between HCID#6 and Dennis Holbrook.

Mr. Brandon Thompson made a motion for the Board of Directors to reconvene to open session at 4:19 p.m. and seconded by Dr. Roberto Zamora.

Motion carried unanimously.

- 18) Discussion and possible action regarding item(s) discussed in Closed Session.

Item 17b. Ruben James De Jesus recommended HCID#6 engage with Xylum Dewatering Solutions with the proposed bypass presented to General Manager in order to take part in the contract. Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora to accept the proposal.

Motion carried unanimously.

Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora to take no action on item numbers *17a, 17c, 17d, 17e 17f.*

Motion carried unanimously.

Item 9. Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora to approve this item as read by legal counsel that the Depository Contract with Texas Regional Bank beginning October 01, 2020 until September 30, 2022 with the option for the District to extend the contract for one additional 2 year term and with the remainder of the terms remaining as in our previous contract.

Motion carried unanimously.

Item 13. Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora to hold a special meeting for this item.

Motion carried unanimously.

Item 14. Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora that General Manager, Dr. Antonio Uresti to continue researching on potentially making the sub-station.


Motion carried unanimously.

- 19) Adjournment


Mr. Brandon Thompson made a motion and seconded by Dr. Roberto Zamora to

adjourn the meeting of July 20, 2020, at 4:25 p.m.

Motion carried unanimously.



Diana Izaguirre, President, HCID#6



Brandon Thompson, Secretary, HCID#6