

**MINUTES**  
**Of the Regular Board Meeting conducted on September 21, 2020**

Take notice that a Regular Board Meeting of the Board of Directors of Hidalgo County Irrigation District Number Six was held at 1:00 p.m. on Monday, September 21, 2020, at the Hidalgo County Irrigation District Number Six office located at 3735 N. FM 492, Mission, Texas 78574.

- 1) The meeting was called to order by Ms. Diana Izaguirre at 1:10 p.m., September 21, 2020, at which time Ms. Izaguirre acknowledged the presence of the Elected Members of the Board of Hidalgo County Irrigation District No. Six.

Members present included:

Ms. Diana Izaguirre, President (left at 4:17 p.m.)  
Mr. Santana Gutierrez, Vice-President  
Mr. Brandon Thompson, Secretary (video online)  
Dr. Roberto Zamora, Director (video online) (left at 4:17 p.m.)  
Mr. Oscar Arturo Garza, Director (video online)

Also, present included:

Dr. Antonio Uresti, General Manager, HCID#6  
Mr. Rene Flores, Chief Financial Officer, HCID#6  
Ms. Deborah Cordova, Attorney at Law, HCID#6(video online)  
Ms. Minnie Mueller, Assistant, HCID#6  
Mr. Jesus A. Benitez, Landowner  
Ms. Giovanna Benitez, Landowner

A quorum of the members of the Hidalgo County Irrigation District No. Six being present, the meeting was duly convened. The Pledge of Allegiance followed by Invocation was presented by Mr. Brandon Thompson, HCID#6, Secretary.

- 2) Recognition of visitors and public comments.

Ms. Giovanna Benitez expressed her appreciation to HCID#6 for the work being done on District's canal, making it more efficient to their business operations in a timely manner.

- 3) Certification of Posting for the Board Meeting.

General Manager confirmed that the Certification of the Board Meeting was posted at the Hidalgo County Court House, HCID#6 lobby and the place convenient to the public in the bulletin board at HCID#6, 3735 N FM 492, Mission, Texas 78572 at 10:45 a.m., September 16, 2020.

- 4) Minutes

- a) Approval of Minutes for the Regular Meeting of July 20, 2020.

Mr. Brandon Thompson made a motion and seconded by Mr. Santana Gutierrez to approve the minutes for the Regular Meeting of July 20, 2020.

Motion carried unanimously.

- b) Approval of Minutes for the Special Meeting of July 25, 2020.

Mr. Oscar Arturo Garza made a motion and seconded by Mr. Santana Gutierrez to approve the minutes for the Regular Meeting of July 25, 2020.

Motion carried unanimously.

- c) Approval of Minutes for the Special Meeting of August 03, 2020.

Mr. Oscar Arturo Garza made a motion and seconded by Mr. Santana Gutierrez to

approve the minutes for the Regular Meeting of August 03, 2020.

Motion carried unanimously.

5) Manager's Items but not limited to;

a) Expenditures & Income Revenue in QuickBooks

General Manager informed Board Members that a financial report will be presented to the Board on a monthly basis to notify them of all revenue and expenditures activity.

b) Website – Update

General Manager presented and briefed Board Members on the development of HCID#6 webpage, which will become more interactive once completed.

c) Parcel 36

General Manager informed Board Members of settlement check received for \$4,953.00 to finalize this project.

d) Galindo Auction Results

General Manager notified Board Members of all surplus items being sold, and received a check for \$23,859.00 from Galindo Auction LLC.

e) Sub Station Update

General Manager updated Board Members of the cost savings for this project, due to Mr. Holbrook agreeing to pay for all labor costs to install fence and HCID#6 only paid for fence material.

f) Expansion of Open Face Lateral Servicing – Mr. Armando Benitez

General Manager informed Board Members of HCID#6 of maintenance personnel widening and dredging District's canal for better water flow to landowner, Mr. Benitez and surrounding areas.

g) Work Order Policy

General Manager reported to Board Members that HCID# 6 work orders (customer's request, line locates, canal maintenance, etc.) are not being completed in a timely manner. Going forward he will be monitoring pending work orders every week to ensure the submittal and finalization.

h) Contract Analysis

General Manager informed Board Members that a study was done on all HCID#6 vendor active contracts. Some contracts were renegotiated with vendors and HCID#6 has minimized monthly expenditures.

i) Front Door Drop Box

General Manager reported to Board Members that drop box was installed at front door entrance of main office in order to keep customers and HCID#6 administrative personnel safe and healthy during current pandemic. Customers are

able to leave water ticket purchase requests and assessment payments.

j) HCID#6 2020-2021 Health Insurance Renewal Process

General Manager presented Board Members with a draft matrix of insurance proposals from different agencies, which will be presented to the Board for review and discussion in next regular monthly meeting.

- 6) Discuss and consider an update by Isauro Trevino of **South Texas Grant Writing Service**.

No action on this item.

- 7) Discuss and consider a request made by **Rodriguez Engineering**, on behalf of Nora Davila, regarding the review and exclusion of **Hillcrest Valley Subdivision**, being a 6.299 tract of land out of Lot 5, Miller Bros. Nursery re-subdivision, as per map recorded in Vol. 6, Page 51, Map Records of Hidalgo County, Texas.

Mr. Brandon Thompson made a motion and seconded by Mr. Santana Gutierrez to approve the request made by **Rodriguez Engineering**, on behalf of Nora Davila, regarding the review and exclusion of **Hillcrest Valley Subdivision**, being a 6.299 tract of land out of Lot 5, Miller Bros. Nursery re-subdivision, as per map recorded in Vol. 6, Page 51, Map Records of Hidalgo County, Texas.

Motion carried unanimously.

- 8) Discuss and consider the request made by **South Texas Infrastructure** on behalf of Frankhauser Farms, regarding the review and exclusion of **Las Comadres No. 8 Subdivision** being a 59.34-acre tract of land, more or less, out of Block 16, Texan Gardens, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 8, Pages 57-58, Map Records, Hidalgo County, Texas.

Mr. Brandon Thompson made a motion and seconded by Mr. Santana Gutierrez to approve the request made by **South Texas Infrastructure** on behalf of Frankhauser Farms, regarding the review and exclusion of **Las Comadres No. 8 Subdivision** being a 59.34-acre tract of land, more or less, out of Block 16, Texan Gardens, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 8, Pages 57-58, Map Records, Hidalgo County, Texas, contingent upon a 15 foot irrigation easement on HCID#6 property.

Motion carried unanimously.

- 9) Discuss and consider a request made by General Manager regarding estimates for the Erosion repair estimates provided by Melden and Hunt, Inc.

Mr. Oscar Arturo Garza made a motion and seconded by Mr. Brandon Thompson to allow HCID#6 Engineer to continue with construction plans and send out for bids.

Motion carried unanimously.

- 10) Discuss and consider a request made by General Manager regarding estimates for demolition and framing estimates on the Development Center and/or Board Room.

**The Board of Directors moved this item into executive session.**

- 11) Discuss and consider declaring a **Surplus of HCID#6 Equipment** and other items.

Scrap Metal
PVC Pipe
Football Helmets

Mr. Oscar Arturo Garza made a motion and seconded by Dr. Roberto Zamora to approve the **Surplus of HCID#6 Equipment**, excluding the football helmets, which

Board Members requested be disposed.

Motion carried unanimously.

- 12) Discuss and consider the approval of health insurance premium to be covered by HCID#6 at 100% for employees and 50% of employee dependents.

Dr. Roberto Zamora made a motion and seconded by Mr. Santana Gutierrez to approve the health insurance premium to be covered by HCID#6 at 100% for employees and 50% of employee dependents.

Motion carried unanimously.

- 13) **EXECUTIVE SESSION:**

**Mr. Santana Gutierrez made a motion and seconded by Mr. Oscar Arturo Garza to enter into closed session at 3:04 p.m.**

**Motion carried unanimously.**

- a) Discussion on audit and audit procedure.
- b) Discussion regarding the approval of **HCID#6 Amended 2020 Employee Handbook**.
- c) Discussion regarding a request made by **L & G Engineering**, on behalf of **Texas Department of Transportation**, regarding the proposed taking of a tract of land containing 0.2455 of an acre (10,694 sq. ft.) situated in the Pedro Flores Survey, Abstract 577, Porcion 77, Hidalgo County, Texas, out of a 110' Hidalgo County Irrigation District No. 6 Main Canal Right of Way, said canal being situated within Lot 206 and Lot 215 Homeville Association Subdivision "A" and out of Lot 1, Block 2, Homeville Association Subdivision D". (**Parcel 8**)
- d) Discussion regarding **Xylem Dewatering Solutions, Inc.**'s application process for Hidalgo County Irrigation District No. 6 Axial Flow Canal Bypass in connection with the Right of Way Easement by and between HCID#6 and the County of Hidalgo, State of Texas recorded under Document No. 2760036, Official Records of Hidalgo County, Texas. (**Parcel 29**)
- e) Discussion regarding **Joe Louis Aguilar, Sr. vs HCID#6**, Cause C-1216-20-D in the 206<sup>th</sup> Judicial District Court, Hidalgo County, Texas.
- f) Discussion regarding **Martha Salinas vs. HCID#6**, EEOC Charge No. 451-2020-01375.
- g) Discussion regarding **Normalinda Contreras vs. HCID#6**, EEOC Charge No. 451-2020-01865.
- h) Discussion regarding Offer to Sell Real Property letter received for the proposed partial acquisition being 9.109 acres out of a 167.628-acre tract, Hidalgo County, Texas, in association with the Border Infrastructure Project by Allen, Williford & Seale, Inc. on behalf of the **US Army Corps of Engineers**. (Parcel Number: RGV-MCS-1309).

**Item 10.** Discuss and consider a request made by General Manager regarding estimates for demolition and framing estimates on the Development Center and/or Board Room.

**Mr. Brandon Thompson made a motion for the Board of Directors to reconvene to open session at 4:29 p.m. and seconded by Mr. Oscar Arturo Garza.**

**Motion carried unanimously.**

- 14) Discussion and possible action regarding items discussed in Executive Session.

**Item 10.** Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to table this item.

Motion carried unanimously.

**Item 13a.** Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to take no action on this item.

Motion carried unanimously.

**Item b.** Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to take no action on this item.

Motion carried unanimously.

**Item c.** Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to table this item.

Motion carried unanimously.

**Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to take no action on item numbers 13d, 13e, 13f, 13g.**

**Motion carried unanimously.**

**Item h.** Mr. Brandon Thompson made a motion and seconded by Mr. Oscar Arturo Garza to allow HCID#6 Engineer to obtain a survey and work alongside HCID#6 General Manager.

Motion carried unanimously.

15) Adjournment

Mr. Oscar Arturo Garza made a motion and seconded by Mr. Brandon Thompson to adjourn the meeting of September 21, 2020, at 4:35p.m.

Motion carried unanimously.

  
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Diana Izaguirre, President, HCID#6

  
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Brandon Thompson, Secretary, HCID#6